



STATE OF OKLAHOMA

WORKERS' COMPENSATION COMMISSION

M I N U T E S

of the

WORKERS' COMPENSATION COMMISSION

FOR THE STATE OF OKLAHOMA

for the

May 12, 2016

Regular Public Meeting

MINUTES OF THE MEETING OF THE WORKERS' COMPENSATION COMMISSION
FOR THE STATE OF OKLAHOMA

The members of the Workers' Compensation Commission for the state of Oklahoma met at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, on May 12, 2016.

Members present: Chairman Gilliland, Commissioner Young and Commissioner Liotta.

Others in attendance on behalf of the Commission: Stormy Moore, Kim Bailey, Steven Barker, and Tiffany Pratt.

The meeting was called to order at approximately 1:30 p.m.

Chairman Gilliland expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum and the Statement of Compliance with the Open Meeting Act was read. The meeting was called to order at approximately 1:30 p.m.

Approval of Minutes

Chairman Gilliland presented the minutes of the April 14, 2016, April 19, 2016, April 20, 2016, and May 5, 2016 public meetings for approval.

Motion: Commissioner Liotta moved to approve the minutes of the April 14, 2016, April 19, 2016, April 20, 2016, and May 5, 2016 public meetings.

Second: Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

1. Commission Approval of Group Self-Insurance Applications for New Membership

Commission Rule 810:25-11-3 states a new membership to a self-insurance group may not become effective without Commission approval. All applications for membership are filed with the Commission. The application includes evidence of the execution of the indemnity agreement, power of attorney, and joint and several liability agreement, as required by 810:25-11-15, with signed approval of the applicant by the association, and is accompanied by a current balance sheet and income statement. The following is the applicant and the self-insurance group association to which it is applying for membership:

**Oklahoma Association of Electric Self- Insurers Fund (# 75034):
CKenergy Electric Cooperative**

Insurance Director Stormy Moore was recognized to report and recommended approval.

Motion: Commissioner Young moved to approve the application of CKenergy Electric Cooperative to the Oklahoma Association of Electric Self-Insurers Fund (#75034).

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

2. Discussion and Consideration of a Quote for Creating a Compliance Database

The Commission considered a quote for creating an Access Compliance Database to replace the current database that was originally from the Department of Labor and is not functioning properly. The database will enable the Compliance investigators to have a log of their cases and enter payments received.

Executive Director Kim Bailey was recognized to report and recommended approval.

Motion: Commissioner Liotta moved to approve the quote for creating a Compliance database.

Second: Chairman Gilliland.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

3. Proposed Approval of Certified Case Managers for the Commission

Title 85A O.S. § 113 requires the Workers' Compensation Commission to create, maintain and review a list of licensed individuals who shall serve as certified case managers. The Commission shall, to the best of its ability, include the most experienced and competent case managers in the specific fields of expertise utilized most often in the treatment of injured workers. The period of qualification shall be two (2) years. The Commission considered approving the list of certified case managers presented at the meeting that have been vetted by the Medical Director and recommended to have their applications approved or renewed.

Medical Director Dr. Jay Cannon was recognized to report and recommended approval.

Motion: Chairman Gilliland moved to approve the list of certified case managers as recommended.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

Chairman Gilliland directed that the list of certified case managers will be an attachment to these minutes.

The motion carried.

4. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers.

Motion: Chairman Gilliland moved to approve the travel vouchers currently outstanding, which are included as a part of these minutes.

Second: Commissioner Liotta.

Those voting aye: Chairman Gilliland, Commissioner Liotta, and Commissioner Young.

The motion carried.

Reports

The following reports were presented for informational purposes only. No action was taken.

5. Reports

Commission Counsel Lindsey Christopher reported on the Commission Precedent Manual. The Administrative Procedures Act requires each agency that issues precedent setting orders to maintain and index all such orders that the agency intends to rely upon as precedent. The Presiding Appellate officer shall add items to the

Precedent manual as the need arises. The index and orders are to be made available for public inspection and indexed by subject.

6. Announcements

Chairman Gilliland announced the Commission's next regularly scheduled meeting has been scheduled for June 9, 2016.

Adjournment

Motion: Commissioner Gilliland moved to adjourn.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

Chairman Gilliland announced the meeting was adjourned.